PAYMENT and INVOICE:

Once registered you will be conducted to the payment portal.

We kindly ask you to follow the following steps, because before getting to the final payment, we need to know some personal data for your invoice.

Please select whether you as **private person** or your **company, institution, or organization** is paying the fee.

On the following screen shots, you can see an example of another events payment.

Indifferently if you selected private person or company, institution, or organization, you have to check in the second step if you are **resident in Italy** or **resident abroad**.
Starting March 1st, all payments to Italian public institutions including the Free University of Bozen-Bolzano, must be done via the Italian pagoPA system.

Amount: 35.00 €  
Reason: Registration Fee for Katrin Lambacher: Twelfth Congress of the European Society for Research in Mathematics Education

The payment will be done by a
- Company, institution, or organization
- Private person

- Resident in Italy
- Resident abroad

Once checked resident in Italy or abroad, you have to fill out the fields for address, birthday, birthplace and country of birth, VAT Number if a legal person etc.

Please consider, that all fields with * are required and we ask you only that information we need for the invoice required from Italian law.

If you selected company, institution, or organization and resident in Italy, please select also if you are from an Italian public institution or not.
If you selected **Company, institution, or organization, RESIDENT IN ITALY** and **YES** under **Italian public institution** we kindly ask you to fill out all the requested fields. Once submitted, you will receive the following information:

Your registration is being completed....

We have successfully registered your payment details. The Free University of Bozen-Bolzano will issue your invoice (“fattura elettronica”) which has to be paid by your institution.

You will now be redirected back to the registration form in order to complete your registration. In case this doesn’t happen within the next 10 seconds, please click here. Please note that you will receive the registration confirmation e-mail only after payment has been received.
Please wait!

This part, which you can see below, will appear after 5 seconds and then disappear. Please be patient.
Please switch to the language **EN** and click on login with your email.

Don't you have SPID? Find out more about it

Please enter your e-mail address and click on continue.

Incorrect or missing email

Click on continue.
Please accept the Privacy Policy and then click on continue.

Please select and click on CREDIT/DEBIT CARD

Please click on credit/debit card.
Please insert your credit/debit card details and proceed with the payment by clicking on continue.

After your payment has been processed, we kindly ask you to wait until you have been redirected to the registration platform. Only then, the registration process is concluded and you will receive an e-mail with the payment confirmation from pagoPA as well as from the registration portal.

HELP REQUIRED????

In case you need help, please contact event@unibz.it